**Assessment Make-Up Notification**

This notification is a required part of earning the privilege of re-taking all or part of an assessment. I did not achieve a level of understanding that demonstrates grade level expectations and I would like to prepare to be re-assessed. I understand that I must review and study for the retake and that the scores for the two segments or assessments will be averaged together and noted in PowerSchool.

Assessment Type (circle one) **Test ----- Quiz**

Subject:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Topic/Unit:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Current score:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Make-up date/time:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

These are some of the strategies that will help me to prepare better for the assessment.

* Re-read the material
* Review worksheet and classroom materials
* Re-do practice problems
* Review on-line resources (textbooks, Gizmos, BrainPop….)
* Make flash cards or use Quizlet
* Take notes on reading / sticky notes
* Make sure that all homework in the unit is complete and correct

Parents/Guardians,

Please reinforce the need for preparations prior to assessments and encourage your child as they attempt to show mastery of the content covered by utilizing the above strategies.

**Please bring this signed form to your teacher the day before the make-up session.**

Student Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_